BOROUGH OF WHITE OAK
Minutes of the Workshop Meeting of Monday, May 11, 2026 - 6:45 PM

CALL TO ORDER: Council President Loree Scharritter called the meeting to order at 6:45 PM.

Meeting attendance:

Elected Officials:
Mayor Ina Marton
Loree Scharritter, President
Charles Davis
Amanda DePaulis
Brian Dinkfelt
Janice Kortz
George Pambacas
Amy Sotereanos

Borough Staff and Professional Services:
Ashley Puchalski, Borough Solicitor
Robert Roach, Borough Engineer
MaryAnn Winemiller, Administrative Assistant
John Palyo, Borough Manager

PUBLIC COMMENTS: Donna McElhinny, 1148 Lincoln Way, White Oak, PA 15131: Discussed development opportunities on a vacant lot located on Fawcett Avenue L&B 551-E-293. Mrs. McElhinny wanted to know if there was any update to the status of this request.

GUEST SPEAKER(s): None

EXECUTIVE SESSION #1: Council entered Executive Session at 7:02 PM to discuss personnel matters, collective bargaining and legal advice. Council exited Executive Session at 7:26 PM

General Discussion occurred on the following items:

ENGINEER'S REPORT – Amber Yon, Robert Roach

- Heritage Hill Park Pickleball Court Project update
  - Change Order for Murn for subbase – Motion on the agenda
- MS4 Program update – meeting with DEP
- GEDTF Walking Trail Project
- 2026 Paving program update – Motion to advertise
- Preparation for Demolition Bids through the SRCOG YR 50 CDBG Grant - $ 35,000
  - 8 Allen Way, 2172 Lewis Street, 610 Osborne Street & 612 Osborne Street
  - 1139 California Avenue Close out / punchlist – final payment add to agenda
- Greenways, Trails, and Recreation Program (GTRP) Open 2/1 – 5/31/26: • Resolution and Letter committing match
- PA Small Water & Sewer Grant - $200,000 grant for cleaning and televising the Boroughs storm sewer system – phase 1
- GEDTF $105,000 grant for the Veteran's Memorial Development Project
- Other Grant Opportunities
- Discussion on amending Parks Rules and regulations and Signage for play equipment

SOLICITOR'S REPORT – Ashley J. Puchalski

- Discussion on the Blighted properties
- WO School Demolition
- 1901 Vermont Property – purchase and rehabilitate
- 0 Fawcett Avenue L&B 551-E-293

MANAGER'S REPORT – John Palyo

Discussion Points:

- Solid Waste Billing – Keystone Collections Group – Transition for Delinquents
- Banking Signature Cards - Bonding of Signers
- Health Benefits – Follow up training opportunities for employees
- 2024 DCED Financial Audit completed – Finalize Items
- 2025 Audit
    - New Proposal
    - Letter of Engagement
- Liquid Fuel Monitoring for 2025: May 13th
- S & P Global Bond Rating Results
- SHACOG Purchasing Alliance Rock Salt for the 2026-2027 season
- WOCSC
    - Council to consider approval of WOCS recommendation to the Amendments to the Rules and Regulations
    - Next Meeting Wednesday, May 20th at 6:00 PM
- WOPW
    - Collective Bargaining Negotiations –
    - LRB Hearing preparation
- HHP Pool
    - New Laptop and Software for season pass badges
    - Concession Stand – Use and Kitchen Suppression System
- Close out grant projects
    - GEDTF Heritage Hill Park Walking Trail Phase 1 Project – In process
- New Website Review – data request
- Zipline Repair Parts

Review of the draft agenda for our next Council Meeting: (May 18th)

MAYOR'S REPORT – Ina Marton
- Monthly Statistical Report

PRESIDENT'S REPORT – Loree Scharritter

COUNCIL COMMITTEE REPORTS:

FINANCE – Charles Davis, Chair
- Treasurer's Report
- 2025 Auditor Proposal discussion – recommendation to award to Maher Duessel, place on the Council meeting agenda.
- Bond Rating

HEALTH, ENVIRONMENT, CABLE AND TECHNOLOGY: Janice Kortz, Chair
- Demolition Project Status
- Website and Email Redesign Project Update

PARKS AND RECREATION – Amy Sotereanos, Chair
- Monthly Meetings – Tuesday the 12th meeting regarding long table event
- 2026 Pool Season Update
- 2026 Events
- 2026 Community Day – Band
- Correspondence from Mary Mother of God Parish and Sampsons Mills Presbyterian Church – Motion for consideration

- Veterans Memorial Project - Buy a Brick Campaign project update
- George Pambacas – White Oak Senior Citizens Update
- Loree Scharritter – White Oak Athletic Association Update

PLANNING, ZONING AND CODES: Amanda DePaulis, Chair
- Monthly Report
- MAP Grant Project Update – Project was awarded a $ 50,000 grant
- Blight Committee Appointments
- LGA Internship Program Update
- Savvy Citizen implementation

PUBLIC SAFETY – Brian Dinkfelt, Chair
- Organization of a meeting with all Department Chiefs – May 20th, 6:30 PM
- Policy Revisions – Resolution for Council Meeting
- Sale of Used Vehicle to Lincoln Borough PD – Resolution for Council Meeting

PUBLIC WORKS AND GROUNDS: George Pambacas, Chair
- Monthly Report
- Public Works Department Collective Bargaining Negotiations
- Brush Hog Rental
- Paving: 2026 Program and Borough-Wide Evaluation Results – Motion to advertise
- Fawcet Avenue Property
- Tomco Lane

PERSONNEL – Loree Scharritter, Chair

TAX COLLECTORS' REPORT – Loree Scharritter
- Monthly Report

RESOLUTIONS/ORDINANCES:
- **Tax Exoneration Resolution**
- **PA GTRP Grant Application Resolution**
- **Policy Updates**
- **Sale of used vehicle to Lincoln Borough**

NEW BUSINESS: None

OLD BUSINESS: None

ANNOUNCEMENTS:
- **May 18, 2026**, **6:45 PM** – Council Workshop Meeting (Open to the Public)
  7:30 PM – Council Meeting (Open to the Public)

MINUTES: Available for Approval:
- April 13, 2026, Council Workshop Meeting
- April 20, 2026, Council Meeting

EXECUTIVE SESSION #2: Council entered Executive Session at 9:13 PM to discuss personnel matters and pending litigation. Council exited Executive Session at 10:13 PM

ADJOURNMENT: Loree Scharritter, President adjourned the meeting at 10:13 PM.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council