**BOROUGH OF WHITE OAK**
**Minutes of the Workshop Meeting of Monday, March 9, 2026 - 6:45 PM**

**CALL TO ORDER:** Council President Loree Scharritter called the meeting to order at 6:45 PM.

**Meeting attendance:**

Elected Officials:
- Mayor Ina Marton
- Loree Scharritter, President
- Charles Davis
- Amanda DePaulis
- Brian Dinkfelt
- Janice Kortz
- George Pambacas
- Amy Sotereanos

Borough Staff and Professional Services:
- Ashley Puchalski, Borough Solicitor
- Amber Yon, Borough Engineer
- MaryAnn Winemiller, Administrative Assistant
- John Palyo, Borough Manager

**EXECUTIVE SESSION:** Council entered Executive Session #1 at 6:46 PM to discuss personnel matters and pending Litigation. Chief Jason Binder participated in the Executive Session. Council exited Executive Session at 7:06 PM

**PUBLIC COMMENTS:** None

**GUEST SPEAKER(s):** None

**General Discussion occurred on the following items:**

**ENGINEER'S REPORT** – Amber Yon, Robert Roach
- Heritage Hill Park Playground and Pickleball – Playground construction complete. Borough to receive grant funds following the close out
- MS4 Program update
- Preparation for Demolition Bids through the SRCOG YR 50 CDBG Grant - $ 35,000
  - 8 Allen Way, 2172 Lewis Street, 610 Osborne Street & 612 Osborne Street
- WOAA HVAC repair under the maintenance bond
- Greenways, Trails, and Recreation Program (GTRP) Open 2/1 – 5/31/26: • For planning, acquisition, development, rehabilitation and repair of greenways, recreational trails, open space, parks and beautification projects. Max grant is $250,000 and minimum 15% match required (max. ~$43,000).
- Other Grant Opportunities

Borough Projects:
- Demolition of 1139 California Avenue – Final Inspection / Punchlist
- WOAA – HVAC Project Maintenance Bond expires 05.13.2026 – items to fix

**SOLICITOR'S REPORT** – Ashley J. Puchalski

- Discussion on the Blight Committee Formation Resolution
- Code Enforcement issue on the border with North Versailles Township

**MANAGER'S REPORT** – John Palyo

**Discussion Points:**

- **Solid Waste Billing – Keystone Collections Group – Transition**
- **Banking Signature Cards - Bonding of Signers**
- **Health Benefits – Research additional training opportunities for employees**
- **Police Department Conditional Offer of Hire**
- **Website Review**
- **2024 DCED Financial Audit completed – Finalize Items**
- **Heritage Hill Gate Project Discussion – on hold**
- **WOCSC**
    - **New Candidates – Process Conditional Offers of Hire**
- **WOPW**
    - **Collective Bargaining Negotiations –**
    - **LRB Hearing preparation**
    - **Vehicle Purchase Recommendation**
- **WOAA – Information for next Board meeting**
- **Processing Pension Requests - update**
- **Active RTKR's – 4 Active**
- **Close out grant projects**
    - DCNR C2P2 Program – Heritage Hill Park Playground Project – Closed Out
- **Insurance Claims – ongoing**
- **WC Claims - ongoing**
- **Tomco Lane Request**
- **McKee Road request**
- **Grass Cutting Maintenance Contract extension**
- **2026 Pool Season preparations**
- **Pool Concession stand items**

**Review of the draft agenda for our next Council Meeting: (March 16th)**

**MAYOR'S REPORT** – Ina Marton
- Monthly Statistical Report

**PRESIDENT'S REPORT** – Loree Scharritter

**COUNCIL COMMITTEE REPORTS:**

**FINANCE** – Charles Davis, Chair
- Treasurer's Report
- 2025 Audit

**HEALTH, ENVIRONMENT, CABLE AND TECHNOLOGY:** Janice Kortz, Chair
- Demolition Project Status
- Website and Email Redesign Project Update
- Lawn Service Contract extension

**PARKS AND RECREATION** – Amy Sotereanos, Chair

- Monthly Meetings
- 2026 Events
- 2026 Community Day – Band
- Veterans Memorial Project
    - Buy a Brick Campaign project update
- George Pambacas – White Oak Senior Citizens Update
- Loree Scharritter – White Oak Athletic Association Update

**PLANNING, ZONING AND CODES:** Amanda DePaulis, Chair

- Monthly Report
- MAP Grant Project Update – Project was awarded a $ 50,000 grant
- Discussion on Committee Meetings and Blight Committee formation Resolution
- LGA Internship Program Update – conditional offer
- Savy Citizen discussion

**PUBLIC SAFETY** – Brian Dinkfelt, Chair

- Conditional Offer of Hire
- Shiloh Service Contract Extension

**PUBLIC WORKS AND GROUNDS:** George Pambacas, Chair

- Monthly Report
- Public Works Department Collective Bargaining Negotiations
- PW's Radio repairs estimate
- Discussion on Vehicle Purchases

**PERSONNEL –** Loree Scharritter, Chair

- Update on Committee Meeting

**TAX COLLECTORS' REPORT –** Loree Scharritter

- Monthly Report

**RESOLUTIONS/ORDINANCES:**

- **Blight Committee Formation Resolution – On Hold**
- **Tax Refund Resolution**

**NEW BUSINESS:**

**OLD BUSINESS:**

**ANNOUNCEMENTS:**

- **March 16, 2026**, **6:45 PM** – Council Workshop Meeting (Open to the Public)
  **7:30 PM** – Council Meeting (Open to the Public)

**MINUTES: Available for Approval:**

- February 9, 2026, Special Meeting of Council
- February 9, 2026, Council Workshop Meeting
- February 16, 2026, Council Meeting

**EXECUTIVE SESSION:** Council entered Executive Session #2 at 9:04 PM to discuss personnel matters and pending litigation. Council exited Executive Session at 9:50 PM

**ADJOURNMENT:** Loree Scharritter, President adjourned the meeting at 9:37 PM.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council