BOROUGH OF WHITE OAK
Minutes of March 16, 2026 7:30 PM
Council Meeting

CALL TO ORDER: Council President Loree Scharritter called the meeting to order at 7:30PM.

PLEDGE OF ALLEGIANCE: Loree Scharritter

ROLL CALL: Loree Scharritter requested the roll call. In attendance was:

Elected Officials:
- Mayor Ina Marton
- Loree Scharritter, Council President
- Charles Davis
- Amanda DePaulis
- Brian Dinkfelt
- Janice Kortz
- George Pambacas
- Amy Sotereanos

Borough Staff and Professional Services:
- Ashley Puchalski, Borough Solicitor
- John Palyo, Borough Manager
- MaryAnn Winemiller, Administrative Assistant

MINUTES: George Pambacas made a motion to accept the minutes for the February 9, 2026 Special Meeting, February 9, 2026 Workshop Meeting and February 16, 2026 Council Meeting. Charles Davis seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Ms. Ashley Puchalski
Executive Session was held this evening to discuss Personal Matters and Pending Ligation.

PUBLIC COMMENTS: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.
None

MAYOR'S REPORT: Mayor Ina Marton
Mayor Ina Marton provided the Police Activity Report for February 2026

Alarm Calls both Business and Residential	17
Warrant Arrests	3
Total Traffic Stops	77
Traffic Citations Issued	32
Vehicle Accidents	15
Domestic Related Incidents	10
PFA Served	4
Welfare Checks	9
Animal Complaints	13
Total Criminal Arrests:	14
Simple Assault Arrests - 2	
DUI - 1	
Drug Related - 5	
Public Drunkenness - 1	
Disorderly Conduct - 1	
Criminal Mischief - 4	
Criminal Trespass - 1	
Harassment - 2	
~~Total Reportable Incidents~~	~~359~~

PRESIDENT'S REPORT: Ms. Loree Scharritter
None

COUNCIL COMMITTEE REPORTS:
FINANCE: Mr. Charles Davis
Charles Davis made a motion to accept the Treasurer's Report for February 2026. George Pambacas seconded the motion. The motion was unanimously approved.

Charles Davis made a motion approving the Check Register for the month of February, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (52582 to 52683) totaling $420,101.62. Amanda DePaulis seconded the motion. The motion was unanimously approved.

Charles Davis made a motion authorizing the following Interfund Transfers for the month of February 2026 Brian Dinkfelt seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	19,631.17
Solid Waste	General Fund	74,580.00
Post Retirement	General Fund	9,415.88
Fire Fund RVFC	General Fund	175.00
Fire Fund WOVFC#1	General Fund	175.00
Total Transfers		$ 103977.05

HEALTH, ENVIRONMENT AND CABLE: Ms. Janice Kortz
Announcements:
- Electronics and Household Hazardous Waste Collection Drop off program is Wednesday, April 22nd from 9 to 1 at the Borough Building. This is a pay as you go program.
- White Oak Clean Up Day is scheduled for Saturday, April 25th from 10 to 1 at Heritage Hill

Park.
Janice Kortz made a motion to approve a one-year contract extension at the same rates as 2024 for This N' That Maintenance for Lawn/Vegetation Services for Abandoned Properties and authorize the Borough Manager to execute an extension, pending the Solicitor's approval. Charles Davis Seconded the motion. The motion was unanimously approved.

Janice Kortz made a motion to enter into an agreement with Savvy Citizen for an annual subscription in the amount of $ 2,739.00 for their information accessibility application to better communicate with residents and authorize the Borough Manager to execute all necessary documents. Amanda DePaulis seconded the motion.

PARKS AND RECREATION: Ms. Amy Sotereanos
Upcoming Events:

Easter Egg Hunt – Saturday, April 4th from 10 to 12

Children will be divided into the following age groups and locations:

- Ages 2 and under – (near the playground)
- Ages 3-5 - (playground)
- Ages 6-7 - (lower field)
- Ages 8-10 - (upper field)

Please go to the proper tent when you arrive

Veteran's Memorial Project – Buy a Brick Campaign is still active. Please go to our website for more details and ordering instructions.

White Oak Senior Citizens Update: Mr. George Pambacas
March Schedule of Events:
Chair Yoga – Mondays & Wednesdays –11:00am
Monthly Meeting: Wednesday April 15, 2026 – 1:00pm
Guest Speaker – Magician / Comedian Steven Haberman
April 22, 2026 – 1:00pm Guest Speaker Joa Hoffman
Meet White Oak Borough's Newest Officers & A discussion on Western PA Serial killers
Coffee Hour: Thursdays – 9th & 23rd – 9:30am
Cardio Drumming Class (Must Pre-Register) Tuesdays – 12:30pm
Fit & Balance Class – Tuesday -1:45pm
Gentle Exercise – Tuesdays - 2:45pm
A complete listing of all activities can be found on the White Oak Seniors Facebook Page.

White Oak Athletic Association Update: Ms. Loree Scharritter
Finishing up Registration for Baseball & Softball
March 15, 2026 – Election of New Officers to the Board
March 30, 2026 - Reorganization Meeting
Please visit the WOAA Web Site for a complete list of all activities

PLANNING AND ZONING: Ms. Amanda DePaulis
Councilwoman DePaulis presented the monthly permit/violation report for February 2026. The Report is available for review at the Borough Offices during normal business hours.

Amanda DePaulis made A motion to extend a conditional offer of hire to Leo Rosner for an internship within the Code Enforcement Department for the summer of 2026 at a rate of $15.00 per hour for a minimum of 400 to a maximum of 480 hours. (This internship is in partnership with the Local Government Academy) we received 50% Grant Funding for this program. George Pambacas seconded the motion. The motion was unanimously approved.

PUBLIC SAFETY REPORT: Mr. Brian Dinkfelt

Brian Dinkfelt made a motion to approve a Conditional Offer of Employment to Michael Shabe with a final ranking of #9 on the Civil Service Commission's Certified List as an Entry Level Police Officer for the White Oak Borough Police Department. Charles Davis seconded the motion. The motion was unanimously approved.

Brian Dinkfelt made a motion to approve a one-year contract extension with Shiloh Service, Inc. for information technology services related to our police department computer system for the time period of April 2026 through March 2027 at a monthly rate of $ 1,597.45 and authorize the Borough Manager to execute all necessary documents. George Pambacas seconded the motion. The motion was unanimously approved.
Councilman Brian Dinkfelt wanted to Thank the first responders & Public Works for work on Friday's & Saturday's Storm.

PUBLIC WORKS: Mr. George Pambacas
Councilman Pambacas presented the February 2026 Public Works report. The report is available for review during normal business hours at the borough building.

George Pambacas made a motion to accept the proposal from Comtrol International in an amount of $2,578.70 for the Licensing Fees, Mobile Duplexer, related equipment and installation for the Borough Radio System for the public works department. Brian Dinkfelt seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to accept the proposal from Shorkey Auto Group in an amount of $144,792.30 under the COSTARS Joint Purchasing Program for two new 2026 F600 Truck Chassis and authorize the Borough Manager to sign all documents related to the purchase on behalf of the Borough. Charles Davis seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to accept the proposal from PA Municipal Inc.in an amount of $129,936.00 under the COSTARS Joint Purchasing Program for outfitting of the two new 2026 F600 Chassis, which includes dump body and accessories, central hydraulic system, plow and spreader assemblies, and authorize the Borough Manager to sign all documents related to the purchase on behalf of the Borough. Charles Davis seconded the motion. The motion was unanimously approved.
Funds to pay for the purchase and outfitting of the two trucks are designated from the Liquid Fuels and Solid Waste Funds

PERSONNEL: Ms. Loree Scharritter
None

TAX COLLECTORS' REPORTS: Ms. Loree Scharritter
Charles Davis made a motion to accept the Tax Collectors' Reports and pay the commissions and fees due for February 2026 (Refer to the separate attachment). Brian Dinkfelt seconded the motion. The motion was unanimously approved.

ENGINEER'S REPORT: Robert Roach
Mr. Roach state that the borough has been awarded $35,000.00 from Allegheny County for the demolishing of 4 homes in the borough. This project will be advertised in the Post Gazette this week. Bids for this project will be opened on April 14, 2026.
The Borough is awaiting 2 Contracts for awarded Grants, 1 for Storm Sewer Televising and 1 for the Veteran's Memorial project at Heritage Hill Park.

George Pambacas made a motion accept the Engineer's Report**.** Amanda DePaulis seconded the motion. The motion was unanimously approved.

Charles Davis made a motion to approve pay request #1 submitted by Guffey Construction in the amount of $11,880.00 for the demolition of the structure located at 1139 California Avenue as recommended by the Borough Engineer and authorize the Borough Manager to execute the pay request on behalf of the Borough. Amanda DePaulis seconded the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Ms. Ashley Puchalski
No Report

RESOLUTIONS AND ORDINANCES: Ms. Ashley Puchalski

RESOLUTION #2026-13
Charles Davis made a motion to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Brian Dinkfelt seconded the motion. The motion was unanimously approved.

NEW BUSINESS:
None

OLD BUSINESS:
White Oak Borough Manager John Palyo stated under the Health, Environment, Cable & Technology Report. There are also 2 items open for discussion and consideration:

A one-time marketing /set up fee of $ 500.00 and/or an add-on Plugin component for an annual rate of $ 360.00 which links Savvy Citizen posts directly to your webpage.

Chuck Davis made a motion to a One Time Marketing Fee of $500.00 and a $360.00 fee for Savvy Citizen posts to link to our website. Janis Kortz seconded the motion.

Council President Loree Scharritter asked for a Roll Call Vote:
Yes – George Pambacas, Amy Soteranos, Charles Davis, Janice Kortz
No – Loree Scharritter, Brian Dinkfelt, Amanda DePaulis
Motion passed 4 – 3.

ANNOUNCEMENTS: (Meetings will be held at the Borough Building and are open to the Public)

- April 13, 2026, 6:45 PM – Council Workshop Meeting
- April 20, 2026, 6:45 PM – Council Workshop Meeting
    - 7:30 PM – Council Meeting

ADJOURNMENT: George Pambacas made a motion to adjourn the meeting at 7:53PM. Amanda DePaulis seconded the motion. The motion was unanimously approved.

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council