BOROUGH OF WHITE OAK
Minutes of the Workshop Meeting of Monday, January 12, 2026 - 6:45 PM

CALL TO ORDER: Council President Loree Scharritter called the meeting to order at 6:45 PM.

Meeting attendance:

Elected Officials:
Mayor Ina Marton
Loree Scharritter, President
Charles Davis
Amanda DePaulis
Brian Dinkfelt
Janice Kortz
George Pambacas
Amy Sotereanos

Borough Staff and Professional Services:
Ashley Puchalski, Borough Solicitor
Amber Yon, Borough Engineer
MaryAnn Winemiller, Administrative Assistant
John Palyo, Borough Manager

PUBLIC COMMENTS: None

GUEST SPEAKER(s): Jeralyn Brown from Savvy Citizen to discuss their mass notification systems enabling local governments to relay important information to their residents and surrounding communities.

General Discussion occurred on the following items:

ENGINEER'S REPORT – Amber Yon, Robert Roach

Grant Programs:
- DCNR C2P2 Program – Heritage Hills Park - $ 184,100 Grant
  - Close Out Project – Request Reimbursement
- LSA DCED-CFA Projects
  - Pickleball Court Project – Update
- GEDTF – HH Park Walking Trail Rehabilitation Project Phase 1 - $50,000 Grant
  - Veteran's Memorial Project
- YR 52 CDBG Applications – 6 Demo Projects - $ 65,000 Grant - Submitted
  - 1901 Vermont Avenue, 1512 Summit Street, 1242 Clark Street, 1126 Center Street, 85 Sterling Street, 1153 Pennsylvania Avenue
- YR 50 CDBG Grant - $ 35,000
  - 8 Allen Way, 2172 Lewis Street, 610 Osborne Street & 612 Osborne Street

Borough Projects:
- Demolition of 1139 California Avenue – Final Inspection / Punchlist
- WOAA – HVAC Project Maintenance Bond expires 05.13.2026 – items to fix

SOLICITOR'S REPORT – Ashley J. Puchalski

- Discussion on the Blight Committee Formation Resolution

MANAGER'S REPORT – John Palyo

Discussion Points:

- Solid Waste Billing – Keystone Collections Group – Transfer of Data
- 2026 Budget Development – Re-Open Budget – add to agenda
    - 2026 Health Insurance Renewal
- Banking Signature Cards
    - Bonding of Signers & Copies of Drivers Licenses
- 2026 Salary Ordinance prepare for February adoption
- Tomco Lane Request – discussion – under review
- McKee Road request – discussion – under review
- AC VPRP – two applicants – Resolutions – add to agenda
- Preparing for the 2024 Financial Audit
- Heritage Hill Gate Project Discussion – add to agenda

Review of the draft agenda for our next Council Meeting: (January 19th)

MAYOR'S REPORT – Ina Marton
- Monthly Statistical Report

PRESIDENT'S REPORT – Loree Scharritter
- Council Committee Appointments
- Borough Manager's Contract

COUNCIL COMMITTEE REPORTS:

FINANCE – Charles Davis, Chair
- Treasurer's Report
- Bank Signatories

HEALTH, ENVIRONMENT, CABLE AND TECHNOLOGY – Janice Kortz, Chair
- Demolition Project Status

PARKS AND RECREATION – Amy Sotereanos, Chair
- 2026 Events
- 2026 Community Day – Fireworks, Band and Stage – Include items on agenda
- Veterans Memorial Project
    - Buy a Brick Campaign project update
- George Pambacas – White Oak Senior Citizens Update
- Loree Scharritter – White Oak Athletic Association Update

PLANNING, ZONING AND CODES – Amanda DePaulis, Chair
- Monthly Report
- MAP Grant Project Update – Project was awarded a $ 50,000 grant
- Discussion on Committee Meetings and Blight Committee formation Resolution – on hold
- Discussion LGA Internship Program

PUBLIC SAFETY – Brian Dinkfelt, Chair
- Conditional Offers of Hire
- Discussion on the Lexipol Policy platform $22,737 include on the agenda

PUBLIC WORKS AND GROUNDS – George Pambacas, Chair

- Monthly Report
- Public Works Department Collective Bargaining Negotiations

PERSONNEL – Loree Scharritter, Chair
- Health Care Renewal for 2026 Update

TAX COLLECTORS' REPORT – Loree Scharritter
- Monthly Report

RESOLUTIONS/ORDINANCES:
- Blight Committee Formation Resolution – on hold
- 2026 Salary Ordinance – place on agenda and advertise for February meeting

NEW BUSINESS: President Scharritter discussed the Annual ALOM Conference

OLD BUSINESS:

ANNOUNCEMENTS:
- January 19, 2026, 6:45 PM – Council Workshop Meeting (Open to the Public)
  7:30 PM – Council Meeting (Open to the Public)

MINUTES: Available for Approval:
- December 8, 2025, Council Workshop Meeting
- December 15, 2025, Council Meeting
- December 30, 2025, Special Meeting of Council

EXECUTIVE SESSION: Council entered Executive Session at 9:15 PM to discuss personnel matters and pending litigation. Council exited Executive Session at 10:30 PM

ADJOURNMENT: Loree Scharritter, President adjourned the meeting at 10:30 PM.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council