BOROUGH OF WHITE OAK
Minutes of the Workshop Meeting of Monday, April 13, 2026 - 6:45 PM

CALL TO ORDER: Council President Loree Scharritter called the meeting to order at 6:45 PM.

Meeting attendance:

Elected Officials:
- Mayor Ina Marton
- Loree Scharritter, President
- Charles Davis
- Amanda DePaulis (6:53pm)
- Brian Dinkfelt (6:51pm)
- Janice Kortz
- George Pambacas
- Amy Sotereanos

Borough Staff and Professional Services:
- Ashley Puchalski, Borough Solicitor
- Robert Roach, Borough Engineer
- MaryAnn Winemiller, Administrative Assistant
- John Palyo, Borough Manager

PUBLIC COMMENTS: Donna McElhinny, 1148 Lincoln Way, White Oak, PA 15131: Discussed development opportunities on a vacant lot located on Fawcett Avenue L&B 551-E-293. Mrs. McElhinny wishes to purchase the lot to build a one floor residential home. The Borough has a storm sewer line that runs diagonal across a portion of the property and she inquired as to what the Borough could do to assist with that issue. Collectively the Borough stated: We would not relocate the line; the line could be relocated at your expense provided it meets Borough standards; building on the lot would require you to build within the current setback requirements in addition to the prescriptive easement of the storm sewer; and the Borough offered to assist with the acquisition of an abutting vacant, tax delinquent lot L&B 551-E-297 to give the development more area to accommodate building needs. The Borough suggested to get a survey of the property and design the structure to fit the available space.

GUEST SPEAKER(s): None

General Discussion occurred on the following items:

ENGINEER'S REPORT – Amber Yon, Robert Roach

- Heritage Hill Park Pickleball Court Project update
- MS4 Program update – meeting with DEP
- 2026 Paving program update
- Preparation for Demolition Bids through the SRCOG YR 50 CDBG Grant - $ 35,000
  - 8 Allen Way, 2172 Lewis Street, 610 Osborne Street & 612 Osborne Street
  - 1139 California Avenue Close out / punchlist
- WOAA HVAC repair under the maintenance bond – completed
- Greenways, Trails, and Recreation Program (GTRP) Open 2/1 – 5/31/26: • For planning, acquisition, development, rehabilitation and repair of greenways, recreational trails, open space, parks and beautification projects. Max grant is $250,000 and minimum 15% match required (max. ~$43,000). New Grant for the Pool complex
- PA Small Water & Sewer Grant - $200,000 grant for cleaning and televising the Boroughs storm sewer system – phase 1
- GEDTF $105,000 grant for the Veteran's Memorial Development Project
- Other Grant Opportunities

SOLICITOR'S REPORT – Ashley J. Puchalski

- Discussion on the Blight Committee Formation Resolution
- Analysis of PA Act 50 of 2025 Grant Opportunities for the Borough Memo
- 0 Fawcett Avenue L&B 551-E-293
- Tomco Lane Intergovernmental Agreement for paving
- 612 Osborne Property for Sheriff sale
- 1242 Clark Street property update

MANAGER'S REPORT – John Palyo

Discussion Points:

- Solid Waste Billing – Keystone Collections Group – Transition for Delinquents
- Banking Signature Cards - Bonding of Signers
- Health Benefits – Follow up training opportunities for employees
- 2024 DCED Financial Audit completed – Finalize Items
- 2025 Audit Letter of Engagement
- Liquid Fuel Audit for 2024-2025: April 28th
- S & P Global Bond Rating Conference Call: April 21st
- SHACOG Purchasing Alliance Rock Salt for the 2026-2027 season
- CDBG Opt-In Resolution – Agenda
- Grant Contracts (2)
- WOCSC
    - Interest on Promotional Testing: 2 vacancies at the position of Sargeant
    - Potential Amendments to the Rules and regulations
    - Next Meeting Monday, April 27th at 6:00 PM
- WOPW
    - Collective Bargaining Negotiations –
    - LRB Hearing preparation
    - Rental of an Arm-Mounted Brush Hog
- Pension Items
    - Process Retirement Paperwork
    - Act 205 Report Completed and Submitted
    - AG385 Report Completed and Submitted
- Tomco Lane Request -
- HHP Pool
    - New Laptop and Software for season pass badges - Agenda
    - 2026 Rates
    - Concession Stand – Use and Kitchen Suppression System
- Administrative Office Computers (5) – hold for more information
- Close out grant projects
    - GEDTF Heritage Hill Park Walking Trail Phase 1 Project – In process
- Active RTKR's – 3 Active
- Insurance Claims – ongoing
- New Website Review – data request
- Zipline Repair Parts

Review of the draft agenda for our next Council Meeting: (April 20th)

MAYOR'S REPORT – Ina Marton
- Monthly Statistical Report
- Introduction of our newest officer

PRESIDENT'S REPORT – Loree Scharritter

- Discussion on the results of the ALOM Conference

COUNCIL COMMITTEE REPORTS:

FINANCE – Charles Davis, Chair

- Treasurer's Report
- 2025 Audit

HEALTH, ENVIRONMENT, CABLE AND TECHNOLOGY: Janice Kortz, Chair

- Demolition Project Status
- Website and Email Redesign Project Update – target 5/1 launch

PARKS AND RECREATION – Amy Sotereanos, Chair

- Monthly Meetings
- 2026 Pool Season Rates and equipment (Laptop and software)
- 2026 Events
- 2026 Community Day – Band
- Veterans Memorial Project
    - Buy a Brick Campaign project update
- George Pambacas – White Oak Senior Citizens Update
- Loree Scharritter – White Oak Athletic Association Update

PLANNING, ZONING AND CODES: Amanda DePaulis, Chair

- Monthly Report
- MAP Grant Project Update – Project was awarded a $ 50,000 grant – Carolyn Yeagle to attend our Council Meeting to help launch the community survey component of the project.
- Discussion on Committee Meetings and Blight Committee formation Resolution
- LGA Internship Program Update - Start date of 5/18
- Savvy Citizen implementation

PUBLIC SAFETY – Brian Dinkfelt, Chair

- Organization of a meeting with all Department Chiefs
- Authorization for the Civil Service Commission to proceed with Promotional Testing
- Authorization to purchase a used 2017 Police Interceptor form Whitehall Borough at a cost of $ 7,500

PUBLIC WORKS AND GROUNDS: George Pambacas, Chair

- Monthly Report
- Public Works Department Collective Bargaining Negotiations
- Brush Hog Rental
- Paving: 2026 Program and Borough-Wide Evaluation Results
- Fawcet Avenue Property
- Tomco Lane
- SHACOG 2026-2027 Rocksalt Bid

PERSONNEL – Loree Scharritter, Chair

- Committee meeting on April 17th from 3 to 5 pm

TAX COLLECTORS' REPORT – Loree Scharritter

- Monthly Report

RESOLUTIONS/ORDINANCES:

- Blight Committee Formation Resolution
- CDBG Program Opt-In Resolution
- Allegheny County Hazard Mitigation Plan adoption

NEW BUSINESS: Council discussed the purchase of new shirts for the Memorial Day parade

OLD BUSINESS: None

ANNOUNCEMENTS:

- **April 20, 2026**, **6:45 PM** – Council Workshop Meeting (Open to the Public)
  7:30 PM – Council Meeting (Open to the Public)

MINUTES: Available for Approval:

- March 9, 2026, Council Workshop Meeting
- March 16, 2026, Council Meeting

EXECUTIVE SESSION: Council entered Executive Session at 9:35 PM to discuss personnel matters and pending litigation. Council exited Executive Session at 10:14 PM

ADJOURNMENT: Loree Scharritter, President adjourned the meeting at 10:14 PM.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council